



Ethics Ambassador Training Programme

Online Course: 5 – 9 June 2023

Introduction

The Ethics Ambassador Training Programme is a programme designed to support the ethics management function in organisations.

Ethics Ambassadors are individuals at any level of the organisation who help to build an ethical culture. Ethics Ambassadors provide ethics advisory services to employees, as well as facilitating two-way communication on ethics in organisations. This is done by promoting dissemination of ethics-related information throughout the organisation. Ethics Ambassadors also enable insight into the dilemmas and challenges faced within the organisation.

Ethics Ambassadors are trained to provide ethics-related information to employees, to facilitate ethics-related issues employees may have, and to help employees evaluate and resolve ethical dilemmas and challenges. They act as vital role players in the ethics management programme in organisations.

Facilitation and learning

The course will be facilitated by ethics subject matter experts, Dr Paul Vorster and Fatima Rawat, from The Ethics Institute.

The entire programme should take learners about five (5) to six (6) hours in terms of learning time, and includes two (2) live webinar sessions with the facilitators (one at the beginning of the programme and one to conclude the programme).

Ethics Ambassador Training Programme

Introduction to the course.

Module 1

A shared ethics meaning – Learning about ethics and organisational ethics.

Module 2

Why is ethics important for organisations?

Module 3

Ethical leadership and ethical culture.

Module 4

Ethical decision-making.

Module 5

The role of the Ethics Ambassador.

Module 6

Ethics management and the governance of ethics.

Module 7

Setting up an Ethics Ambassador Programme and developing an annual work plan.

To register, please complete the registration form below.

 The Ethics Institute  The Ethics Institute  @EthicsInst

building an
ethical
SOCIETY

Workshop Fees

Supporters/Members*	R 6327.00 (VAT inclusive)
*Applies to members of TEI, ACFE, BEN-Africa, CIGFARO, EPA, FPI, GGA, ICFP, IoDSA, IRMSA, ISACA, SABPP, SAICA, SAIPA & SIOPSA.	
Non-supporters/members	R 7 523 .00 (VAT inclusive)

Workshop Registration Form

Title	Full name (As per ID document)				
Organisation		Country			
Designation		Email address			
Postal address		Postal code	ID number		
Tel number		Cell number	Vat number		
<p>The Ethics Institute recognizes its responsibility to protect the Personal Information collected under the Protection of Personal Information, Act 4 of 2013, and have taken reasonable measures to ensure that all Personal Information is protected under its care. A copy of The Ethics Institute's Protection of Personal Information Policy is available from the Information Officer, on request.</p> <p>I hereby provide voluntary consent for the processing of my Personal Information as it will only be used for the intended purpose of registering for the above-mentioned programme, assessment and moderation of the Portfolio of Evidence, training verification statistics and evaluations, and will not be processed for any other purpose.</p>					

Please indicate if you are a member of any of the following organisations

TEI		ACFE		BEN-Africa		CIGFARO		EPA	
FPI		GGA		ICFP		IoDSA		IRMSA	
ISACA		SAICA		SABPP		SAIPA		SIOPSA	
Membership number for above									
Person responsible for payment									
Accounts tel						Accounts email			

Terms and conditions

1. Registrations close two weeks before a programme starts. All registrations not paid two weeks prior to the event will be cancelled to accommodate people from the waiting list.
2. Due to the 'hands-on' nature of the course, only a limited number of delegates can be accommodated.
3. Bookings are only confirmed on receipt of a registration form, full payment, or a Purchase Order in the case of government departments.
4. Cancellations two weeks prior incur a 30% penalty. No refunds will be made on cancellations incurred one week prior to the programme. Applicants who have made payment may be substituted by another person at any time prior to the event without incurring an additional fee. The Ethics Institute must be notified of any changes in writing.
5. Late registrations will have a 24-hour window period to confirm their registration and payment.
6. All registrations not conforming to these terms and conditions will be cancelled at no cost to The Ethics Institute.
7. 5% discount if three or more delegates from one organisation register. 10% discount if six or more delegates from one organisation register.

I acknowledge that I am aware of the terms and conditions.

If I have indicated that I am a member of any partner organisations, I accept that this will be verified.

Please email completed form to Kgothatso Tshabalala at

kgothatso@tei.org.za