



# Ethics Ambassadors Training Programme

Online Webinar & Learning Management System (LMS)

16 – 19 March 2021



## Introduction

The Ethics Ambassador Training Programme is a programme designed to support the ethics function/office in the organisation.

Ethics Ambassadors are individuals at any level of the organisation that help to build an ethical culture. They provide ethics advisory services to employees, help the ethics function to implement two-way communication by allowing dissemination of ethics related information throughout the organisation as well enabling insight into the dilemmas and challenges faced within the organisation.

Ethics Ambassadors are trained to provide information regarding ethics-related information to employees, facilitate ethics related issues employees may have and help employees to evaluate and resolve ethical dilemmas/challenges. They act as a vital component of the ethics management function.

## Facilitation and learning

The course will be facilitated by Dr Paul Vorster and Fatima Rawat ethics subject matter experts at The Ethics Institute.

The entire programme should take learners about 5 to 6 hours in terms of learning time and includes 2 live webinar sessions with the facilitators (one at the beginning of the programme and one to conclude the programme).

## Ethics Ambassador Training Programme

Introduction to the course

### Module 1

Ethics a shared meaning – Learning about ethics and business ethics

### Module 2

Why is ethics important for organisations?

### Module 3

Ethical leadership and ethical culture

### Module 4

Ethical decision-making

### Module 5

The role of the ethics ambassador.

### Module 6

Ethics management and the governance of ethics

### Module 7

Setting up an ethics ambassador programme and developing a terms of reference.



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SOCIETY

To register, please complete the registration form below.



# Ethics Ambassadors Training Programme Registration Form

## Webinar Fees

<b>Supporters/Members*</b>	<b>R 3 450.00 (VAT inclusive)</b>
<small>*Applies to members of TEI, BEN-Africa, CIGFARO, FPI, ICFP, IIASA, IoDSA, IRMSA, SABPP, SAICA, SAIPA, SIOPSA, ISACA &amp; ACFE</small>	
<b>Non-supporters/members</b>	<b>R 4 070.00 (VAT inclusive)</b>

Please indicate if you are a member of any of the following organisations

TEI		BEN-Africa		CIGFARO		FPI		IIASA	
ICFP		IRMSA		IoDSA		SABPP		SAICA	
SAIPA		SIOPSA		ISACA		ACFE			
Membership number for above									
Person responsible for payment									
Accounts tel				Accounts email					

Title	Full name (As per ID document)		
Organisation			
Country			
Designation		Email address	
Postal address		Postal code	
Tel number		Cell number	
ID number		Vat number	

## Terms and conditions

1. Registrations close one week before a programme starts. All registrations not paid two weeks prior to the event will be cancelled to accommodate people from the waiting list.
2. Bookings are only confirmed on receipt of a registration form, full payment, or a Purchase Order in the case of government departments.
3. Cancellations two weeks prior incur a 30% penalty. No refunds will be made on cancellations incurred one week prior to the programme. Applicants who have made payment may be substituted by another person at any time prior to the event without incurring an additional fee. The Ethics Institute must be notified of any changes in writing.
4. Late registrations will have a 24-hour window period to confirm their registration and payment.
5. All registrations not conforming to these terms and conditions will be cancelled at no cost to The Ethics Institute.
6. 5% discount if three or more delegates from one organisation register. 10% discount if six or more delegates from one organisation register.

I acknowledge that I am aware of the terms and conditions.

If I have indicated that I am a member of partner organisations, I accept that this will be verified.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



To register, please email the completed form to  
Kgothatso Tshabalala at [kgothatso@tei.org.za](mailto:kgothatso@tei.org.za)